

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAWNEE CITY, HELD ON MONDAY, JUNE 13, 2011 AT 7:30 P.M. AT CITY HALL, 445 6TH STREET, ALL IN PAWNEE CITY, PAWNEE COUNTY, NEBRASKA.

Notice of this meeting was given in advance thereof by advertising in the Pawnee Republican, a designated method for giving notice as shown by the Affidavit of Publishing on file in the office of the City Clerk. Notice of this meeting was given to the Mayor and City Council and a copy of their acknowledgment of receipt of the notice and the Agenda are on file in the office of the City Clerk. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Present: Mayor Duane Westing; Council Members: Deborah Klein, Roxann Buman, Charlie Hatfield and John DeFreece; Don Inglis/Shop Foreman; Carol L. Glathar/Deputy City Clerk; Clint Johnson/Zoning Administrator; Sheriff Jayme Reed.

Absent: None.

Visitors: Cheryl Dahlgren, Dalen Beethe, Pete Gilbert, Michael J. Donahue, Lucas Billesbach, JEO Consulting Group.

Mayor Duane Westing called the meeting to order at 7:30 p.m. informing all those present of the Posters stating the Open Meeting Law Changes on the East and North meeting room walls accessible to the public. Council Member DeFreece made a motion to accept the May 23, 2011 regular meeting minutes. Council Member Buman seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

The Treasurer submitted the following claims for consideration: **6/12/2011 Payroll** 15,939.95; **NW Mutual**, retirement 1,129.00; **Nebraska Child Support Payment Center** 51.70; **Betty Brown**, Don Brown memorial 25.00; **SENDD**, Libr Proj admin fees 2568.72; **AHRS Construction**, Libr construction 80,969.30; **Petty Cash**, pool startup 150.00; **JEO Consulting Group**, Swr Plant engineering 1545.00; **USPS**, mailing util bills 130.00; **JEO Consulting Group**, Wtr Proj engineering 2120.00; **North Star Construction**, Housing Rehab construction 8745.00; **Stehlik Law**, Reuse atty fees 74.00; **SENDD**, Housing Rehab admin fees 4378.00; **NE Dept of Rev**, Sales Use Tax 2173.23; **Black Hills Energy**, gas service 66.84; **Black Hills Energy**, pool wtr heater igniter 118.50; **Constellation New Energy**, gas costs 31.82; **NPPD**, electric service 4286.78; **Pawnee Co Rural Water District**, pond water 88.78; **Time Warner Cable**, internet 154.90; **Clint Johnson**, reimb for Loader oil purchase 107.70; **North Star Construction**, Housing Rehab construction 1000.00; **Airport Authority**, approp 1075.00; **Bill's Auto**, pkup repair 134.91; **Bottom Line**, mag subscrip 39.00; **Capital Business Systems**, copier contract/overage 323.91; **Casey's General Store**, fuel/pool pizza 1035.58; **Cemetery Assoc**, approp 750.00; **Clint Johnson**, pool certif. reimburse 50.00; **Egger Bros**, repair to pool pump 95.34; **First Concord Benefits Group**, city 2nd half deduct 1622.61; **First Concord Benefit Group**, Plan Fee-June 21.00; **Gale**, Library books 115.17; **Great Plains One-Call**, digger hotline locates 21.21; **H&H Auto Parts**, shop supplies/tools/repair parts 111.51; **Haug Communications**, added narrowband emission to FCC 75.00; **Heinen True Value**, weed eater line 15.98; **Hotsy Equipment**, equipment repair 130.41; **In the Swim**, pool rope/buoy 115.34; **Kerl's Service Center**, equipment fuel 1052.76; **Kerl's Service Center Inc**, tire repair/ new mower tire 57.00; **Klepper Oil**, equipment fuel 310.00; **Lifeguard Store**, pool swimsuits 57.50; **Lifeguard Store**, pool leaf skimmer/umbrellas/misc 86.50; **Melron's**, pool cash register repair 47.04; **Meyer Lab**, hand soap/towels 491.21; **Midwest Lab**, swr samples 205.14; **Municipal Supply**, repair to pocket pro-reader 289.12; **Nider's**,

pool concessions 937.24; **NMC Exchange**, equipment repair parts 38.54; **Pawnee City Fire Dept**, approp 70.00; **Pawnee True Value**, shop misc/small tools/paint-brushes 197.80; **People**, mag subscript 44.50; **Quill Corp**, office supply 151.95; **Red's Antique**, Historical light globe replacements 410.00; **Road Builders**, equipment part 121.51; **Smith Auto**, door handle/pkup 15.00; **Stallbaumer Lumber**, pool chairs 61.88; **Stitching Farm**, work shirt embroidery 205.00; **Sunrise Publ**, publications 378.81; **Verizon Wireless**, emergency cell phone 59.57; **Windstream**, phone service 259.71. Council Member Buman made a motion to accept the claims as submitted. Council Member Klein seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Sheriff Jayme Reed – Sheriff Jayme Reed was in attendance and had nothing to report to Council.

Cemetery Association Members Dalen Beethe & Mike Donahue RE: Donation Cuts from City – Cemetery Association members Cheryl Dahlgren, Dalen Beethe, Pete Gilbert, Michael J. Donahue was in attendance to address the City's appropriation cut to the Cemetery. Donahue stated that all of the cemetery money is in CD's. He stated that for the cemetery to be self-supporting and make the most from the money they may need to invest it outside the City – he didn't know if the City officials would want them to do that. Council member Buman stated that it is only good business to take the money where the best interest could be found even if it involves going outside the City. Donahue also stated that with the cut, the Cemetery Board will have to increase the cost for lots and the excavating to open/close grave sites, creating more of a financial burden for family members. The Cemetery Board feels that the City should contribute financially and stay involved with the Cemetery and not cut them out all together. The mayor suggested a compromise where the city would continue giving part of the current monthly total for a year or two to give the cemetery board time to reinvest their investments and become self-supporting. Discussion continued with the Council stating that they will take this into consideration. No action taken at this time.

Lucas Billesbach, JEO Consulting Group, to Discuss letter to Eriksen Construction RE: the WWTF potential scope reductions and proposed changes to project – Lucas Billesbach, JEO Consulting Group, was present and shared handouts showing potential scope reductions and possible changes to the Pawnee City WWTF. Billesbach stated that these considerations would not affect the effectiveness of the plant. Lucas also shared original bid figures provided by Eriksen Construction with some of the big differences between what JEO and Eriksen Construction being the electrical/controls, earthwork and misc metals. Lucas stated that the City Council could refuse all bids on the WWTF but he as well as Marty Norton, USDA, would not recommend doing so. From their experiences, many times the bid figure come in much higher than the first set of bids. Council member Klein asked Lucas how things went so wrong, as he (Lucas) knew the monies that the City had to work with – was the plant design way too big? Lucas stated that the plant design was not too big, that consideration of flows and what comes in was a determining factor with the design. Only a certain amount can be trimmed off to make this a plant that will work for the community. Council members stated that employee safety was an important consideration before making cuts with the project – particularly reducing the size of the retaining wall/adjusting the grade (doing this would make an extremely steep bank for employees to mow) and replacement of the diffuser system with fixed grid system. Changes to the diffuser system involves removal of the steps, the sludge would have to be pumped/hailed off, and the tank drained for repairs creating a toxic confined space for City crew to work. Lucas recommends waiting to get all numbers from the Slip-Lining Project before Council makes decisions on the WWTF. The Slip-Lining Project bids are scheduled to be opened Thursday, June 16, 2011 at 2:00 p.m.

Review/Discuss Resolution #10 request for partial closure of alley in Block 49, North Pawnee City and H Street; Pass Resolution #10 setting a Public Hearing for June 27, 2011 at 8:00 p.m. Council reviewed and discussed Resolution #10 – a request for partial closure of the alley in Block 49, North Pawnee City and H Street. Council member Klein reported that she had spoken with Burt DeKoning and Nick Boomgaarn. Neither party is in favor of making the alley/street a one-way. DeKoning has a garden on the East side of H street in Block 49 and he would not be able to get out of his garden due to the retaining wall running along the West side of the street. Boomgaarn has a business on the South part of H Street and he has deliveries that need to access his business from the North. Council member DeFreece moved to pass Resolution #10 for H Street between 7th to 8th Street with the designation changed from two-way to one-way traffic traveling North and the alley located in Block 49 North Pawnee City Addition from G Street to H Street having the designation changed from two way to one way traffic traveling East. Seconded by Council member Buman. Roll call vote: Klein, nay; Hatfield, aye; DeFreece, aye; Buman, aye, whereupon motion carried.

Assisted Living Tour - The Assisted Living Tour is set for June 14th. They will be meeting at the City office at 9:00 a.m. and going to Adams first, then Hickman and Syracuse. There are about 15 who want to go at this point and the bus holds 20 – contact Mayor Westing if you want to attend.

Council to discuss Employee Wages, Budgeting items, etc. – Review List of Employees, Current Pay Schedules & Benefit Packages thru Sept 30, 2011. Council reviewed the employee wages, budgeting items, pay schedules and benefit packages thru September 30, 2011. No action taken.

Discuss Mayor's Benefit & Wages Recommendations – Mayor Westing recommended 3% wage increase for the employees and leave the benefits as they are now. Mayor stated that he knows Council does not like to do percent wage increase but he was unsure the equivalent dollar amount. There was very little Council discussion – item to be discussed at a later date.

Start discussing Capital Improvement Projects planned for Budgeting Purposes – All Council members have received their Budget Worksheets. There was no discussion other than a couple of members had turned their Budgets in, a couple others were still working on theirs.

Review letter from SENDD & Community Needs Assessment Survey – Please make decisions on how you would like to see this survey filled out for the City. Council had reviewed the letter from SENDD regarding a Community Needs Assessment Survey. Mayor Westing, with Council in agreement, that the Pawnee City economic committee should complete the Community Needs Assessment Survey.

Review article from USDA listing Pawnee City as 1 of 3 projects assisted with Community Facility Needs (Recycling Trailer) Council reviewed an article from the USDA that mentioned Pawnee City as 1 of 3 projects in Nebraska where USDA Rural Development helped the City purchase a 10-bin recycling trailer.

Review reports from Midland Recycling in Lincoln RE: what has been taken up from Pawnee City so far – Council reviewed reports from Midland Recycling in Lincoln, NE where Pawnee City has been taking the City's recycling trailer. As a result of the City's recycling, Commodity Summary for April 2011 – Mixed Plastics 0.241 ton, Corrugated Containers 0.289 ton, News Print 0.329 ton, Steel Cans 0.231 ton. Commodity Summary for May 2011 – Magazines 0.211 ton, Mixed Plastics 0.223 ton, Corrugated Containers 0.364 ton, News Print 0.409 ton, Steel Cans 0.204 ton.

Report/update from Shop Foreman Inglis –

Discuss LiquiVision Technology Diving Services price quote on cleaning (\$2950) and painting (\$65,310) Shop Foreman Inglis reported that he has made some calls to obtain more quotes for painting the outside of the water tower. Inglis reported that cleaning of the inside of the water tower is required every five (5) years. Council member Klein moved to accept LiquiVision Technology Diving Services price quote on cleaning the inside of the water tower in the amount of \$2,950. Seconded by Council member DeFreece. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Working on walk thru of Water Project – Shop Foreman Inglis reported that Clint Johnson and he have started working on the “walk thru” of the Water Project. They have found that one valve box by the Pawnee Village was missed, rock is needed in some driveways and re-seeding will be necessary in some areas. They will continue with the “walk thru” on the outside areas of town as time allows.

Inglis reported that he has asked Justin Packett to “man” the Metal Dump this coming Saturday. Former City Employee Don Brown is/will be missed as he was the one who operated the Metal Dump every third Saturday a month for many years.

Report/update from Council Member Buman –

Slip-Lining Bid Opening is scheduled for June 16th @ 2:00 p.m. @ City Hall – The Slip-Lining Bid opening is scheduled for June 16th at 2:00 p.m. at City Hall. Clint Johnson reported that Johnson Services is looking at the project and they have said that there would have to be de-watering wells put in behind Parkside Café. De-watering wells will add to the cost of the project.

Report/update from Council Member Klein –

Review Memo from Tammy on info received from Evan Wickersham, JEO re: Updates to Water Hydrant & Valve Replacement Projects – Council reviewed the memo from Clerk Tammy Stephens with updates on the Water Projects and information from Evan Wickersham regarding the (5) Fire Hydrants and (20) Water Valve Replacements. Signed agreements have been sent to USDA. When JEO gets the signed paperwork back from USDA they will meet with City Crew to get specifics for each hydrant and valve replacement. They will then map the information and send the map along with the specs and plans to area contractors. The formal bidding process will not have to be followed since the project has been split into separate projects.

Report/update from Council Member DeFreece –

Review/Discuss email from Kevin Burnison, SENDD re: Potential Street Project & email from Janice Stopak, USDA – Council member DeFreece reported that he has a call into Evan Wickersham, JEO Consulting Group, regarding the Street Project. Wickersham is ready to begin preparation of the maps when the priority streets are identified. DeFreece has also received emails from Kevin Burnison, SENDD, who stated that when the City has a preliminary/tentative street project budget on paper, SENDD would be ready to review and discuss. Janice Stopak with USDA, emailed that they can also assist with street projects with their Community Facility program. The interest rate is 4.5% and can usually go 15-20 years.

Review correspondence – Council reviewed the Notice of Valuation Changes on the Well Properties where the land values on both parcels will increase. A letter from the U.S. Census Bureau was received and included detailed instructions for finding the Profile of General Population and Housing Characteristics online. Council received correspondence from Craig Vincent, NPPD, regarding the companies proposed rate increase set for January 2012.

Council Member Buman made a motion to adjourn the meeting. Council Member Klein seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried and meeting adjourned at 9:00 p.m.

Duane Westing, Mayor

ATTEST: _____
Carol L. Glathar, Deputy City Clerk