

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAWNEE CITY, HELD ON MONDAY, MAY 23, 2011 AT 7:30 P.M. AT CITY HALL, 445 6TH STREET, ALL IN PAWNEE CITY, PAWNEE COUNTY, NEBRASKA.

Notice of this meeting was given in advance thereof by advertising in the Pawnee Republican, a designated method for giving notice as shown by the Affidavit of Publishing on file in the office of the City Clerk. Notice of this meeting was given to the Mayor and City Council and a copy of their acknowledgment of receipt of the notice and the Agenda are on file in the office of the City Clerk. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Present: Mayor Duane Westing; Council Members: Roxann Buman and John DeFreece; Carol L. Glathar/Deputy City Clerk; Clint Johnson/Zoning Administrator.

Absent: Council members Deborah Klein, Charlie Hatfield; Shop Foreman Don Inglis.

Visitors: John Dahlgren.

Mayor Duane Westing called the meeting to order at 7:30 p.m. informing all those present of the Posters stating the Open Meeting Law Changes on the East and North meeting room walls accessible to the public. Council Member Buman made a motion to accept the May 9, 2011 regular meeting minutes. Council Member DeFreece seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

The Treasurer submitted the following claims for consideration: **5/24/2010 Payroll** 6168.68; **NW Mutual**, retirement 1132.92; **NE Dept of Revenue**, SWH 222.45; **Allstate**, cancer ins 45.44; **American Fidelity**, accident ins. 60.20; **BCBS**, health ins 2776.76; **Union Bank**, FWH 4902.60; **Nebraska Child Support Payment Center** 51.70; **JEO Consulting Group**, engineering 5,335.00; **Quality Remodeling**, Housing Rehab 11,275.00; **Union Bank & Trust**, swr plant proj interest 1053.02; **Wells Fargo**, pool pump/postage 1,590.46; **Charlie Hatfield**, reimb pool certification 100.00; **NE Dept of Rev**, sale tax 2138.08; **Stehlik Law**, Reuse atty fees 400.75; **Stephen Henninger**, reimb steel-toed boots 106.99; **Windstream**, phone service 69.89; **Bill's Auto**, pkup repairs 266.41; **First Concord**, City deductible 777.87; **Gottula Trenching**, well repair 78.00; **Great Plains One-Call**, Digger Hotline Locates 20.02; **HireRight Solutions**, drug testing 25.00; **Keifer & Assoc**, pool supplies 282.56; **Library Journal**, magazine 101.99; **Lifeguard Store**, lifeguard swimsuits/supplies 458.05; **NE Public Health Environmental Lab**, water samples 22.00; **OPPD**, well electric 314.33; **Pawnee Co Health Clinic**, vaccinations 143.51; **Seneca SA**, garbage service 5021.00; **Stehlik Law**, atty fees 785.00; **Sunrise Publications**, publications 386.62; **Veva Brown**, office cleaning 42.00. Council Member DeFreece made a motion to accept the claims as submitted. Council Member Buman seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

CAROL SISCO, Ag Society - Discuss Co. Fair Parade route & ask permission to run traffic both ways on the one-way street in front of the School (same route as last year) Carol Sisco requested this item be taken off the agenda because she will not be in charge of the Pawnee County Fair Parade this year.

JOHN DAHLGREN, Library Foundation – Discuss making it a one-way street/alley by Library - John Dahlgren, Library Foundation President, was in attendance to request making the alley/street running East, then North by the Library into a one-way alley/street. Dahlgren stated that Liability was the main reason for the request – they want to lessen the chance for accident occurrences. Council member Buman motioned to begin the paperwork to get the alley in Blk 49 North Pawnee City and H Street changed over to a one-way alley/street. Seconded by Council member DeFreece. Roll Call vote indicated all present voting in favor of the motion,

whereupon motion carried. The Clerk was to contact the City Attorney's office and have them start with the paperwork.

Discuss and take action on hiring extra Summer time City Crew Help from the list of applicants - Ryan Wissler, Erik Derby, Alex Frakes & RJ Hickey – Council member Buman moved to accept the recommendation of the interview committee and hire Eric Derby as Summer time City Crew help. Seconded by Council member DeFreece. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Recommendation from Housing Advisory Committee on Housing Rehab Project #19 to award contract to Quality Remodeling – Council member Buman moved to approve the recommendation of the Housing Advisory Committee to award Housing Rehab Project #19 to Geoff Schneider, Quality Remodeling, in the amount of \$24,995.00. Seconded by Council member DeFreece. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Review e-mails from Mark Abbott and Tim Keelan RE: proposed Redevelopment Area #2 – Council reviewed emails from Mark Abbott and Tim Keelan regarding inadequate description of the boundaries of the proposed Redevelopment Area #2. Mark Abbott does not feel that the description is distinctive enough and feels that the study needs to be revised to include an accurate boundary description prior to recommendation by the Planning Commission and approval by the Council. Tim Keelan feels that the description is adequate and that this is no reason to delay the process. After Council discussion, it was agreed that the City had hired Tim Keelan to do the job and that it should be Keelan's responsibility to get details worked out. Council member DeFreece moved to allow the Planning Commission to direct Tim Keelan to work with Marc Abbott to get the information needed. Seconded by Council member Buman. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

WATER PROJECT-

Review e-mail from Janice Stopak re: USDA-RD agreeing to pay for 5 hydrants & 20 valve replacements – Council reviewed an email from Janice Stopak informing them that USDA Rural Development agrees to pay for (5) hydrants and 20 valves. USDA agrees to pay JEO for their services in order for the work to be completed – the JEO Exhibit A is in the amount of \$14,930.00. This work will need to be completed NO LATER than September 30, 2011.

Review/Take Action on Amendment No. Three to Engineering Agreement on 2007 Water System Improvements for \$14,930.00. Council reviewed Amendment No. Three to the Engineering Agreement on the 2007 Water System Improvement Project for \$14,930.00. Council member DeFreece moved to approve and accept the amendment to the professional agreement for engineering services in conjunction with the 2007 Water System Improvement Project in the amount of \$14,930.00. Seconded by Council member Buman. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Review/Accept Letter of Early Retirement from Head Librarian Mary Friedly Council member DeFreece moved to accept the letter of Early Retirement from Head Librarian Mary Friedly. Seconded by Council member Buman. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried. Council member DeFreece would like to be included on the Head Librarian job position interviews when they happen.

Discuss Mayor/Council Pay – need motion to accept (payroll on 6/7/2011) Council member DeFreece moved to pay the Mayor/Council with the June 7, 2011 payroll. Seconded by Council member Buman. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Review Correspondence from NACO on BCBS Health Ins. Renewal; rate sheet with 7% increase – Does Council want to contact Community Insurance for another Health Insurance quote? Council reviewed correspondence from NACO on the BCBS Health Insurance Renewal rates showing a 7% increase in costs for the upcoming year. Council feels that the increase is much better than last years and if the employees are satisfied with the BCBS coverage, then the City will stay with them. Council does not see the need of contacting Community Insurance for another Health Insurance quote.

Council to discuss Employee Wages, Budgeting items, etc. – Review List of Employees, Current Pay Schedules & Benefit Packages thru Sept. 30, 2011 – Review Mayor’s Benefit & Wage Recommendation - There was very little discussion on Employee Wages, budgeting items and pay schedules. The Mayor stated that he has been hearing of a 1-3% cost of living increase. These items will be addressed at a later Council meeting.

Start discussing Capital Improvement Projects planned for Budgeting Purposes – Clerk will be working on getting the Budget Worksheets to Council Members to fill out and return to Clerk within the month of June. Discussion of Capital Improvement Projects was tabled until a later date.

Review/Accept Pawnee City Town Wide Clean Up day set for June 6th (Monday after Memorial Day) Council member DeFreece moved to approve the Pawnee City Town Wide Clean Up day set for June 6, 2011. Seconded by Council member Buman. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Review/take action on Library Project DrawDown #19, \$2568.72 to SENDD for Administrative Funds and Library Project DrawDown #20, \$38,517.10 along with \$42,452.20 paid by Library Foundation for a total check to AHRS Construction for \$80,969.00. Council member Buman moved to approve Library Project DrawDown #19 to SENDD in the amount of \$2,568.72 and Library Project DrawDown #20 in the amount of \$80,969.00 to AHRS Construction. Seconded by Council member DeFreece. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Discuss Street Cleaning done on May 16th by Vac-A Lot – Council discussed the Street Cleaning done on May 16th by Vac-A-Lot. Council member DeFreece stated that Mike Barnett with Vac-A-Lot broke a street light in the process of cleaning the streets and he will be getting a bill from NPPD for damages.

Discuss LiquiVision Technology Diving Services price quote – they are working on a painting quote – Council tabled discussion of the LiquiVision Technology Diving Services price quote on the water tower painting. No action taken.

Discuss Hospital Parking Lot Crack Filling – Brandon Willey had inquired if the City Crew could crack-seal the Hospital Parking Lot. After Council discussion, it was decided that there is enough city streets that need crack-filled before taking on additional jobs. Council member DeFreece will speak with Shop Foreman Inglis to make sure that the City crew takes advantage of the extra part-time help hired and get some crack-filling done.

Review items found on walk thru of Water Project – Walk thru of the Water Project was tabled as the crew has been busy getting the pool ready and have not had time to do a walk thru.

Report and update from Council Member Buman:

Review letter from USDA – Concurrence in Construction Documents, 2010 Sanitary Sewer Improvements – Council reviewed the letter from USDA regarding the Concurrence in Construction Documents. The letter noted that USDA had reviewed the front end documents, specifications and construction drawings submitted to them and that they are satisfactory with a couple exceptions with the Project Engineer (JEO Consulting) needing to respond to Items 4 and 6 prior to setting the bid date.

Review Bid Tab Sheet from May 17th on Sewer Plant Project and letter from Lucas Billesbach, JEO Engineering, on the Wastewater Treatment Facility Improvement Project Bids – Council reviewed the Bid Tab Sheet from May 17 and the letter from Lucas Billesbach, JEO Engineering, regarding the Wastewater Treatment Facility Improvement Project Bids. All bids came in one million higher than what the engineers estimated them to be. The original scope of the project was estimated at 2.6 million. The USDA grant was for 2.2 million. Council stated that they can refuse all bids and start over – they have 30 days to decide. Council instructed the Clerk to place this item back on the June 13th City Council agenda for discussion. They would like JEO present to discuss/explain the Sewer Plant Project and what they would take out to get the price down.

Slip-Lining Information from Clint Johnson – Clint Johnson provided information in regards to Pawnee City Sewer System and the projected Slip Lining to be done. Johnson stated that the Slip Lining Project will need to be advertised for 20 days. He estimated that the project will be started end of July or first part of August.

Report and update from Council Member Hatfield:

Council member Hatfield was not in attendance but the Clerk explained that there had been issues at the City campground the past couple weeks in regards to tents being pitched on reserved areas of the campground and campers staying beyond the 14-day stay rule. The Clerks had also heard from a couple campers, concerned about fireworks being allowed in the park. Council member DeFreece moved that the City purchase two signs for out to the City Pond – “Tent Camping” and “No Fireworks Allowed”. Seconded by Council member Buman. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried.

Review Correspondence: Council reviewed correspondence from Doug Johnson, Johnson Video, being at SchillingBridge Winery May 24, 2011, to do video proposal presentation about Pawnee City. Council reviewed HJP Pest Control’s Mosquito Spraying schedule for 2011 with dates being June 29th, July 13 & 27, August 10 & 24 and September 7. Council reviewed an email from Craig A. Vincent, NPPD, on a 6.5% retail rate increase effective January 1, 2012.

Council Member DeFreece made a motion to adjourn the meeting. Council Member Buman seconded the motion. Roll Call vote indicated all present voting in favor of the motion, whereupon motion carried and meeting adjourned at 8:29 p.m.

Duane Westing, Mayor

ATTEST: _____
Carol L. Glathar, Deputy City Clerk